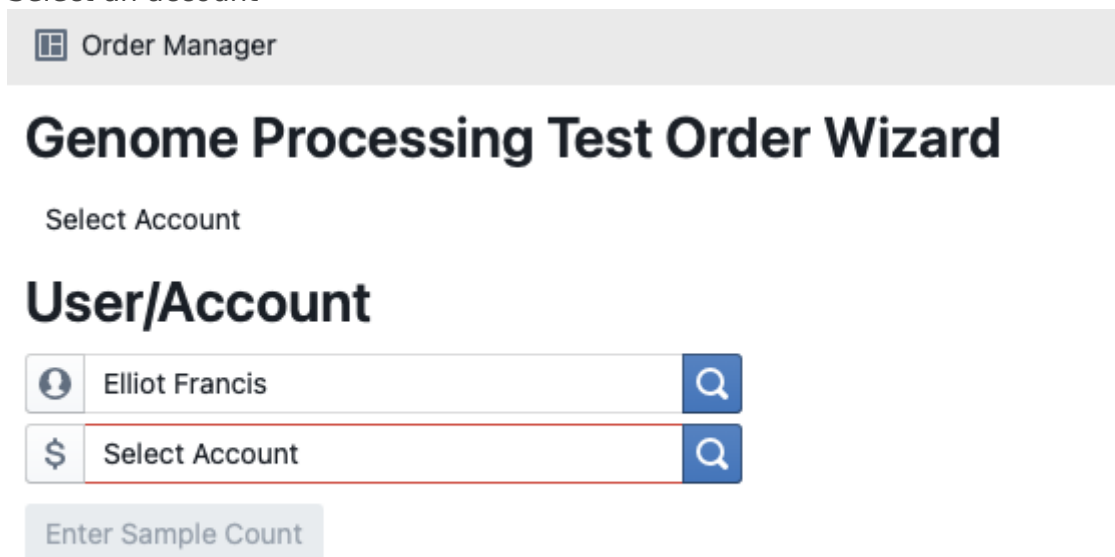# Create a Black Box Sample Processing Order
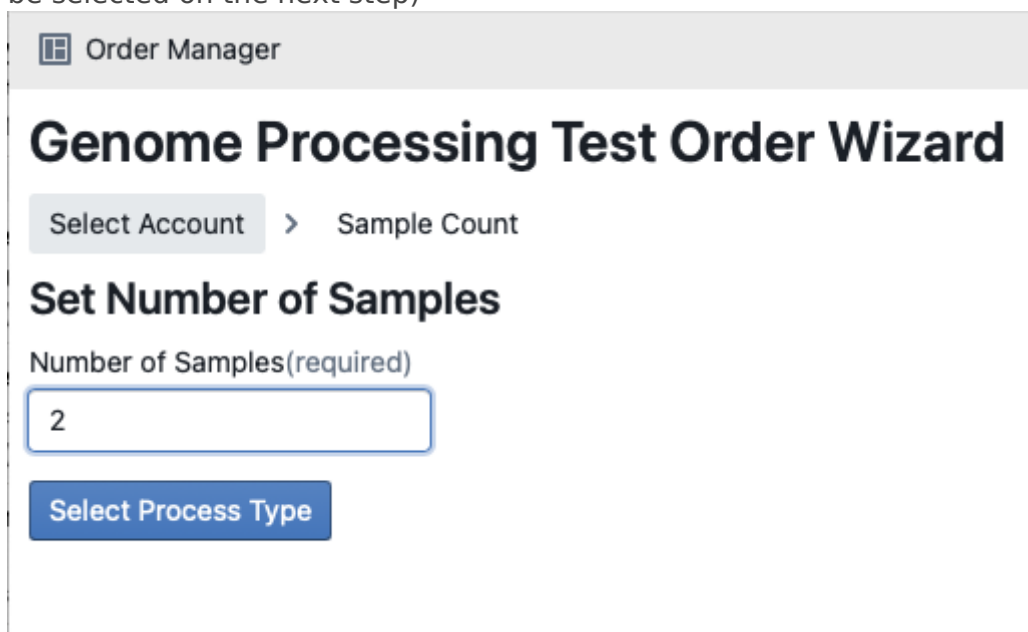
The Black Box Sample processing system uses an order wizard that will guide the user through the ordering process.

1. Select an account

2. Enter the number of samples to be submitted (Note: This can affect what processes can be selected on the next step)

3. Select from the available processes that can be performed

Genome Processing Test Order Wizard

Select Account > Sample Count > Select Process

Select Process

| Tubes (Minimum 1 Samples) | Plate (Minimum 95 Samples) | 4 Plate (Minimum 380 Samples) |

Enter Samples

4. Enter the sample information

Genome Processing Test Order Wizard

Select Account > Sample Count > Select Process > Enter Samples

Enter/Upload Samples

⊕ Upload File

Index	Sample Name		Sample Type	
1	Test	Set As Empty	One	
2	Empty Set Open		Two|	$1.00

Next

5. Enter any additional order details or instructions

6. Review the submission data and click the submit button

7. The system will then display your order number and send you to the "Order Manager" page so you can view your submitted orders and their status.

Order Manager

Viewing : Submitted   New Order

Order ID #   Open Order

Order Number	Service Name	Actions	# of Samples	Processing Status	Owner (PI)		Not
305302	Genome Processing Test	🔍 Details	2	Submitted	Elliot Francis	EIHG IT Group	Yes
232885	MSSP Testing	🔍 Details	1	Submitted	Elliot Francis	EIHG IT Group	No

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