Project Work Completed

- Wrap-up and Handoff Meetings

Wrap-up and Handoff Meetings

When the project is close to completion or needs to be transferred out of the SD2C, the director will schedule a Wrap-up and Handoff meeting with PIs/clients/partners and the developers assigned to the project.

Meeting Structure

Wrap-up and Handoff Meetings follow a strucutred format of:

1. Deliverables addressed
2. Demo reel of end-product
3. Codebase source and destination for code to be moved to
4. Code documentation
5. Pending final charges for project to PI/client/partner's account

> Feedback should still be provided by PIs/clients/partners after final wrap-up and handoff meetings. Please provide feedback to the SD2C Core Director at sd2c@cores.utah.edu.

> Wrap-up and Handoff Meetings will still happen on projects with GApp Lab student interns present across semesters.