

# CIHD Post Types

## Posts

This is the default WordPress post type and is used for '[News](#)' items. Utilize this post type for announcements and messages and any news to be displayed on the site.

### Creating Posts

- There is not a standard format or template for these types of posts.
- It is useful to have a **featured image** assigned so that it can provide context and interest in the news grids.

## Events

This post type utilizes '**The Events Calendar**' (TEC) WordPress plugin. Event posts automatically have some event-specific meta data fields added to them such as: date, time, location, etc. Events are displayed under the [events calendar](#) and on the sidebar where present. The events calendar plugin provides functionality for users to subscribe to calendars or to save events to their own calendars.

### Creating Events

- There is not necessarily a standard format or template for these types of posts with the exception of **Seminar Series Events**
- A **featured image** creates interest and visual appeal in the events lists, but it is not necessary
- Make sure a **timezone** is correctly assigned - for example, the multiomics monday seminars take place at 4pm *Eastern* time. So **New York** should be selected in the TEC timezone dropdown.
- For special events, you can mark them as 'featured' or 'sticky' to emphasize them or make sure they are always visible.

### Seminar Series Events

- A seminar series talk should be of post type **Event** and should be assigned the appropriate seminar in the **Events Categories** taxonomy.
- When the above is implemented, the **Seminar Series Fields** will be visible and editable when editing the post.

## Multimomics Monday - Theodosia Kalfa

Permalink: <https://cceh.io/event/multimomics-monday-theodosia-kalfa/> [Edit](#)

Backend Editor
 Frontend Editor
 Gutenberg Editor

### Seminar Series Fields

Meeting Date / Time

Non-Conforming Date

☐ Non-Conforming

Seminar Title

Presenter Name

Presenter Role

Institution

Presenter's Picture

- The Seminar Series Fields **meeting date and time** should be added in addition to the TEC date and time, and the values should match.
- **Presenter Name** should have their credentials following their name. For example: 'Jane Doe, PhD' or 'John Smith, MD, PhD'
- The post **Featured Image** can be set to be the presenter's image. This just makes it show up in some of the post grids and looks nice.

## Featured Publications\*

# Job Postings\*

dsf

## Members\*

This post type represents all faculty and staff associated with CIHD. The member list populates the Utah CIHD Team on the [home page](#), the [faculty list](#), the [member list](#) and the [contact us](#) page depending on the attributes assigned to each member in the '**Roles**' box.

### Creating/Editing Members

- There is not necessarily a standard format or template for these types of posts with the exception of **Seminar Series Events**

All starred post types are generated using the ACF Plugin

---

Revision #3

Created 11 March 2025 20:49:14 by Megan Bowler

Updated 12 March 2025 16:05:09 by Megan Bowler