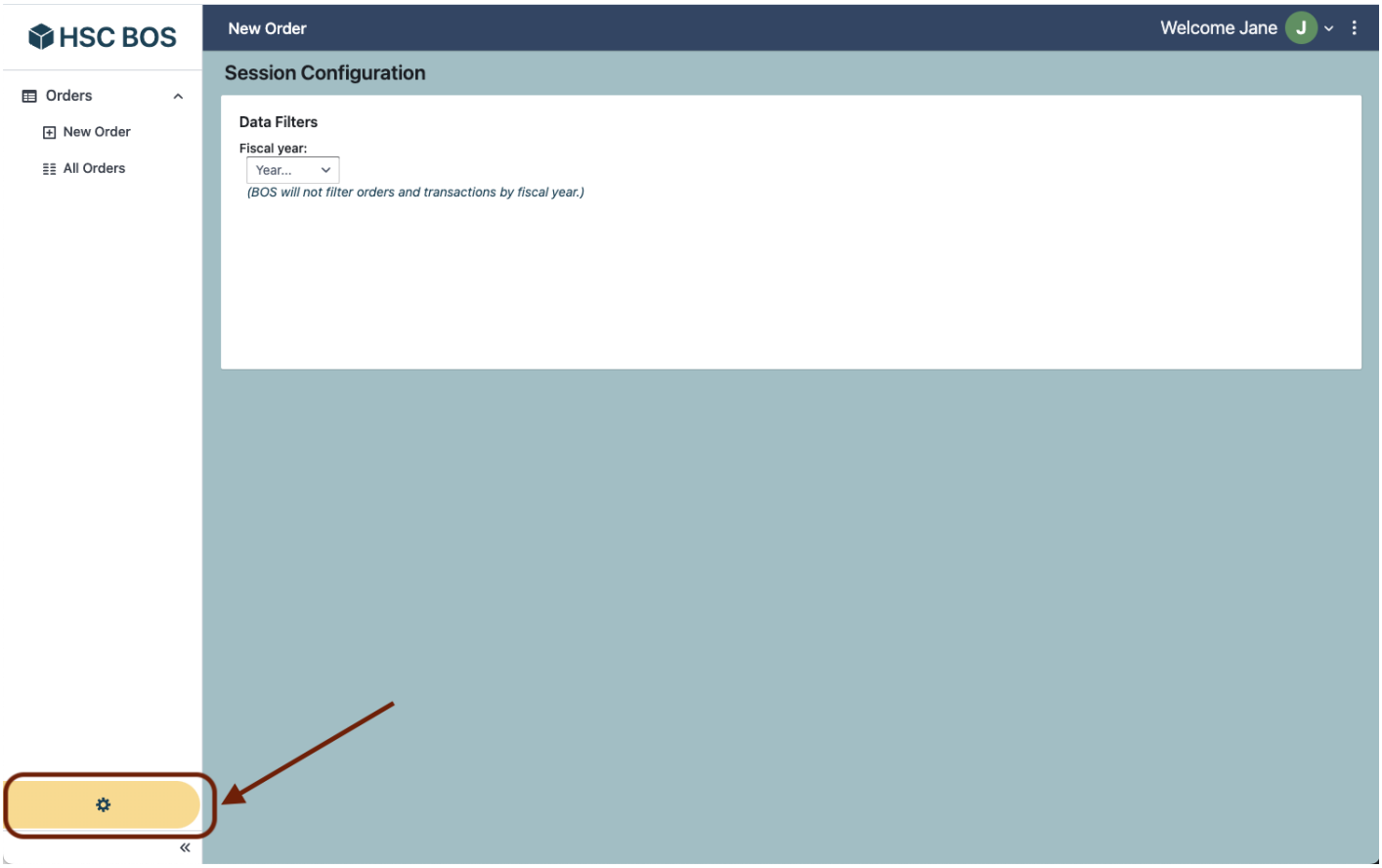
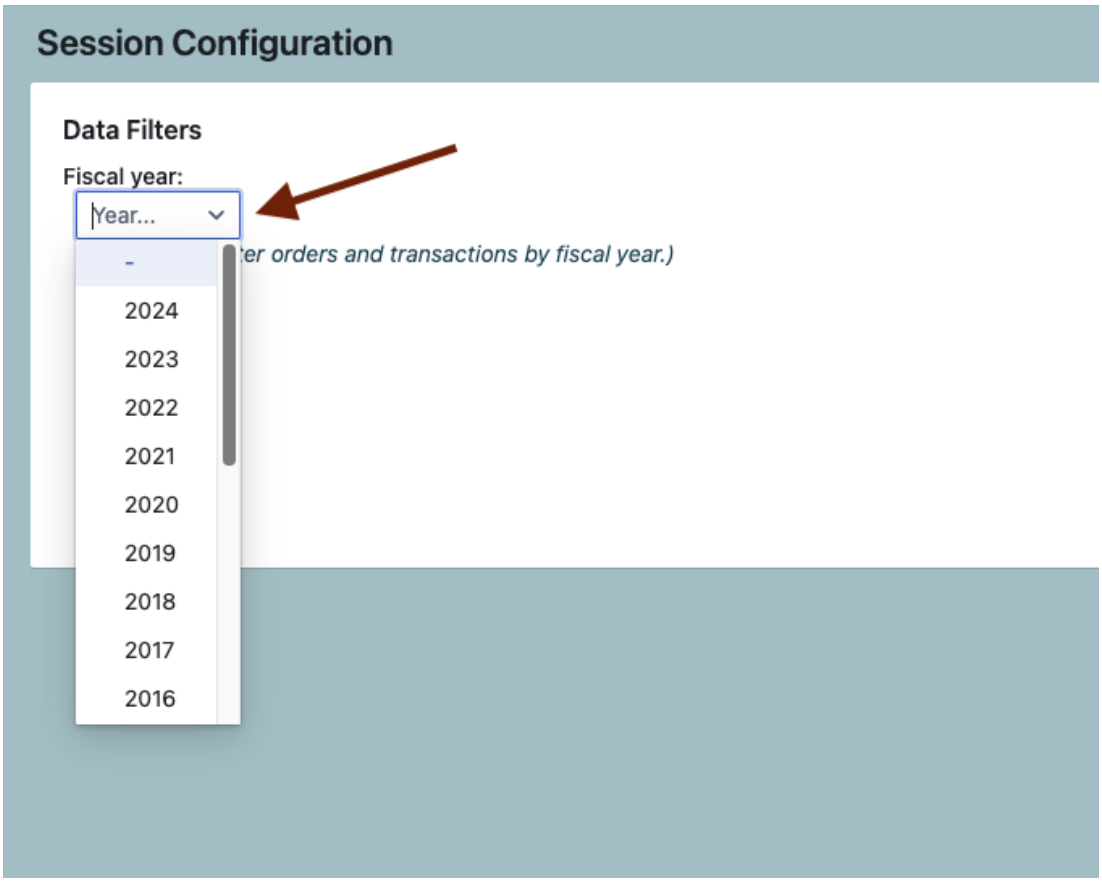
# BOS Session Configuration

You can update your BOS session configuration from the **Session Configuration Page** accessed by clicking the **gear icon** on the bottom of the Side Navigation Menu.




Here, you can opt to have BOS filter orders/transactions by fiscal year. Just click the arrow in the Fiscal Year drop down and then select a year.




If a year is selected, the note will be updated and a clear button will become available.  This will cause BOS to automatically filter orders and transactions. *This filter does not apply to Reports (accessible by those with permission only).*



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